



Auto Appraisal Academy, Inc.

1235 Commerce Road, Suite E
Morrow, Georgia 30260
www.autoappraisalacademy.com
(470) 615-7976 or (844) 448-8222

ENROLLMENT AGREEMENT

Student Name: _____ Student ID#: _____

Present Contact Information & Address:

Mailing Address: _____

City/State/Zip Code: _____

Telephone # (Cell phone): _____

E-mail address: _____

Date of Birth (MM/DD/YYYY): _____

Last 4 digits of SSN: _____

Program Information

Program of Study: Entry-Level Appraisal Course Anticipated Start Date: _____

Circle your selected Program of Study (40 total hours)

Monday - Friday: 8:00AM - 5:00PM (5 days) Monday - Friday: 6:00PM - 10:00PM (10 days)

Tuition/Course Catalog

- Tuition: \$1,875
- Administration/Registration Fee: \$125
- Books/Supplies: \$200

The total cost for the Entry Level Appraisal program: is \$2,200

Entry Level Course Catalog

- Introduction to Appraisal
- Basic Insurance Concepts
- Identifying Parts on a Vehicle
- Introduction to the CCC One Estimating Platform

Student Initials: _____

Tuition Payments:

1. A non-refundable deposit of \$500 is due with the signing of the enrollment agreement. (Note: You will be allowed a one-time program start date change with this non-refundable deposit. If you are unable to attend after that date has been updated your deposit will be forfeited.)

2. Balance of tuition options:
 - A. The total remaining balance is due before attending the first day of class. Program payments must be in cash or credit card.

Cancellation and Refund Policy:

All payments for deposit and tuition are non-refundable.

If for any reason an applicant cannot attend the program for all five consecutive days the applicant is not entitled to a refund of tuition.

The Student Understands:

1. The School does not accept credit for previous education, training, work experience (experiential learning), or CLEP.
2. The School does not guarantee job placement to graduates upon program/course completion.
3. The School reserves the right to reschedule the program start date when the number of students scheduled is too small.
4. The School will not be responsible for any statement of policy or procedure that does not appear in the School catalog.
5. This document does not constitute a binding agreement until accepted in writing by all parties.

The Student Acknowledgements:

1. I acknowledge receipt of the Auto Appraisal Academy’s catalog, provided above, which contains information describing programs offered. Auto Appraisal Academy’s catalog is included as a part of this enrollment agreement, and I acknowledge that I have received a copy of this catalog. _____ **Student initials**

2. Also, I have carefully read and received an exact copy of this enrollment agreement. _____ **Student initials**

3. I understand that Auto Appraisal Academy may terminate my enrollment if I fail to comply with attendance, academic, and financial requirements, or if I disrupt the normal activities of the academy. While enrolled, I understand that I must maintain satisfactory academic progress and that my financial obligation to the academy must be paid in full before a certificate may be awarded. _____ **Student initials**



Auto Appraisal Academy, Inc.

4. I also understand that this institution **does not guarantee** job placement to graduates upon program/course completion. _____ **Student initials**

Contract Acceptance:

I, _____, have read and understand this agreement and acknowledge receipt of a copy. It is further understood and agreed that this agreement supersedes all prior or contemporaneous verbal or written agreements and may not be modified without the written agreement of the student and the School Official.

I also understand that if I default upon this agreement I will be responsible for payment of any collection fees or attorney fees incurred by Auto Appraisal Academy, Inc.

My signature below signifies that I have read and understand all aspects of this agreement and do recognize my legal responsibilities with regard to this contract.

Signed this _____ day of _____ 20 _____

Signature of Student: _____ Date: _____

Signature of School Official: _____ Date: _____

FOR OFFICE USE ONLY

Representative's Certification: I hereby certify that _____ has been interviewed by me and in my judgment, meets all requirements for acceptance as a student. I further certify that there have been no verbal or written agreements or promises other than those appearing in this agreement.

Reviewed By: _____ Date: _____

Non-refundable deposit amount paid: YES NO (Payment method: Cash or Credit Card)
Non-refundable amount paid: _____ Date non-refundable amount paid: _____

Remaining tuition paid: YES NO (Payment method: Cash or Credit Card)
Remaining tuition amount paid: _____ Date remaining tuition amount paid: _____